



**City of Durham | North Carolina**

**Date:** December 1, 2015  
**To:** Thomas J. Bonfield, City Manager  
**Through:** Wanda S. Page, Deputy City Manager  
**From:** David Boyd, Finance Director  
 Jonathan Hawley, Purchasing Supervisor  
**Subject:** Bid Report - November 2015

**Recommendation:**  
 To receive a report and to record into the minutes bids which were acted upon by the City Manager during the month of November 2015.

**Apparatus, Supplies, Materials, Equipment, Construction and Repairwork:**

1. **Bid:** **Training Software**  
**Purpose of Bid:** To provide the Technology Solutions Department with a training software module to gain access to a knowledge base group (100 seats). This company collects information technology (IT) data in the following categories: Proven Best Practices, Research and Insight, Peer Benchmarks, Decision and Diagnostic Tools, and Advisory Support.  
**Comments:** In regards to workforce statistics, the Canadian diversity reporting legislation only applies to organizations that are in business with the US federal government, other federal entities, and State government departments if the contract's value is in excess of \$1 million. As Info-Tech does not fall into any of these categories, it is not required to comply with this legislation or provide workforce statistics to the City of Durham.  
**Opened:** 11/06/2015  
**Bidders:** Info-Tech Research Group \* \$14,885.00  
 Ontario, Canada  
 CEB IT Leadership Council \$19,500.00  
 Arrington, VA

\*Awarded based on:       x       Low Bid            Other (See Comments)

WORKFORCE STATISTICS  
CORPORATION STATISTICS

Total Workforce	<u>465</u>		# Black Males	<u>          </u>	<u>          </u>
Total # Females	<u>163</u>	35%	# White Males	<u>          </u>	<u>          </u>
Total # Males	<u>302</u>	65%	# Other Males	<u>          </u>	<u>          </u>
			# Black Females	<u>          </u>	<u>          </u>
			# White Females	<u>          </u>	<u>          </u>
			# Other Females	<u>          </u>	<u>          </u>

**2. Bid: Office Equipment**

Purpose of Bid: To provide the Water Management Department - Water and Sewer Division with office furniture for field service representatives at the 1100 Martin Luther King Jr. Parkway location.

Comments: Priced in accordance with the Cooperative Purchasing Network Contract #R142208.

Opened: 11/12/2015

Bidders: Forms and Supply, Inc. \* \$10,675.96  
Charlotte, NC

\*Awarded based on: \_\_\_\_\_ Low Bid   x   Other (See Comments)

WORKFORCE STATISTICS  
CORPORATION STATISTICS

Total Workforce	<u>249</u>		# Black Males	<u>48</u>	<u>19%</u>
Total # Females	<u>84</u>	<u>34%</u>	# White Males	<u>108</u>	<u>43%</u>
Total # Males	<u>165</u>	<u>66%</u>	# Other Males	<u>9</u>	<u>4%</u>
			# Black Females	<u>12</u>	<u>5%</u>
			# White Females	<u>69</u>	<u>28%</u>
			# Other Females	<u>3</u>	<u>1%</u>

**3. Bid: Communications Systems Analyzer**

Purpose of Bid: To provide the Emergency Communications Department with two (2) R8000B communications system analyzers, used to measure the City of Durham's radio system for the Fire Department, Police Department and first responders agencies.

Comments:

Opened: 11/12/2015

Bidders: Freedom Communication Technologies \* \$61,590.00  
Kilgore, TX  
Tessco Technologies \$73,065.66  
Timonium, MD

\*Awarded based on:   x   Low Bid \_\_\_\_\_ Other (See Comments)

WORKFORCE STATISTICS  
CORPORATION STATISTICS

Total Workforce	<u>20</u>		# Black Males	<u>1</u>	<u>5%</u>
Total # Females	<u>3</u>	<u>15%</u>	# White Males	<u>15</u>	<u>75%</u>
Total # Males	<u>17</u>	<u>85%</u>	# Other Males	<u>1</u>	<u>5%</u>
			# Black Females	<u>1</u>	<u>5%</u>
			# White Females	<u>2</u>	<u>10%</u>
			# Other Females	<u>0</u>	<u>0%</u>

- 4. Bid: Automobiles-Trucks**
- Purpose of Bid: To provide the Fleet Management Department with two (2) 2016 Ford F-250 replacement trucks:  
one (1) truck for the General Services - Facilities Landscaping Division  
one (1) truck for the Parks and Recreation Department.
- Comments: 2 trucks @ \$27,320.00
- Opened: 11/24/2015
- Bidders: University Ford \* \$54,640.00  
Durham, NC  
Piedmont Truck Center \$55,440.00  
Greensboro, NC
- \*Awarded based on:   x   Low Bid        Other (See Comments)

WORKFORCE STATISTICS  
CORPORATION STATISTICS

Total Workforce	<u>145</u>		# Black Males	<u>14</u>	<u>10%</u>
Total # Females	<u>10</u>	<u>6%</u>	# White Males	<u>120</u>	<u>83%</u>
Total # Males	<u>135</u>	<u>94%</u>	# Other Males	<u>1</u>	<u>1%</u>
			# Black Females	<u>2</u>	<u>1%</u>
			# White Females	<u>8</u>	<u>5%</u>
			# Other Females	<u>0</u>	<u>0%</u>

- 5. Bid: Galvanized Steel Posts**
- Purpose of Bid: To provide the Transportation Department with one thousand (1,000) 12 x 2 Galvanized Steel U-Channel posts for the Traffic Sign Shop.
- Comments: 1,000 each @ \$16.59
- Opened: 11/24/2015
- Bidders: Vulcan Signs Inc. \* \$16,590.00  
Foley, AL  
Korman Signs Inc. \$17,250.00  
Richmond, VA  
MD Solutions Inc. \$17,910.00  
Plain City, OH

\*Awarded based on:       x       Low Bid            Other (See Comments)

WORKFORCE STATISTICS  
CORPORATION STATISTICS

Total Workforce	<u>173</u>		# Black Males	<u>43</u>	<u>25%</u>
Total # Females	<u>28</u>	<u>16%</u>	# White Males	<u>90</u>	<u>52%</u>
Total # Males	<u>145</u>	<u>84%</u>	# Other Males	<u>12</u>	<u>7%</u>
			# Black Females	<u>8</u>	<u>5%</u>
			# White Females	<u>20</u>	<u>11%</u>
			# Other Females	<u>0</u>	<u>0%</u>

**6. Bid: Automobiles - Cargo Vans**

Purpose of Bid: To provide the Fleet Management Department with two (2) 2016 Transit 150LR replacement cargo vans:  
One (1) van for the General Services - Facilities Services Operation Division  
One (1) for the Fleet Management Department

Comments: 2 each @ \$23,650.00

Opened: 11/19/2015

Bidders:	University Ford Durham, NC	*	\$47,300.00
	Sir Walter Chevrolet Raleigh, NC		\$49,670.22

\*Awarded based on:       x       Low Bid            Other (See Comments)

WORKFORCE STATISTICS  
CORPORATION STATISTICS

Total Workforce	<u>145</u>		# Black Males	<u>14</u>	<u>10%</u>
Total # Females	<u>10</u>	<u>7%</u>	# White Males	<u>120</u>	<u>82%</u>
Total # Males	<u>135</u>	<u>93%</u>	# Other Males	<u>1</u>	<u>1%</u>
			# Black Females	<u>2</u>	<u>1%</u>
			# White Females	<u>8</u>	<u>6%</u>
			# Other Females	<u>0</u>	<u>0%</u>